

## Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

<b>DATE SUBMITTED:</b> 11/20/2023	<b>PREPARED BY:</b> Kelly Schadler
<b>Meeting Date Requested:</b> 12/6/2023	<b>PRESENTED BY:</b> Shawn P. Sant
<b>ITEM:</b> (Select One) <input checked="" type="checkbox"/> Consent Agenda <div style="text-align: right;">Brought Before the Board Time needed:</div>	
<b>SUBJECT:</b> Authorizing the Franklin County Prosecutor's office to issue a purchase order to lease a Bizhub C750I copier supplied by Abadan. This is through the NASPO Value Point Contract #140597 WA State #006619	
<b>FISCAL IMPACT:</b> \$283.14/mo for 5 years.	
<b>BACKGROUND:</b> The lease for the current copier will expire and we would like to set of our office with a new copier.	
<b>RECOMMENDATION:</b> Recommend approval of the attached resolution authorizing the Prosecutor's office to lease the Bizhub C750I for a 5 year period.	
<b>COORDINATION:</b> <ul style="list-style-type: none"><li>• Shawn Sant, Prosecutor</li><li>• Liz Cupplies, Information Services</li></ul>	
<b>ATTACHMENTS:</b> (Documents you are submitting to the Board)  Purchase Order	
<b>HANDLING / ROUTING:</b> (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) <ul style="list-style-type: none"><li>• Auditor</li><li>• Prosecutor's Office</li></ul>	

*I certify the above information is accurate and complete.*

Shawn Sant Kelly Schacht  
Shawn Sant, Prosecuting Attorney

Franklin County  
1016 N 4th Ave  
Pasco, WA 99301  
509-546-3509  
is-accounting@franklincountywa.us

# PURCHASE ORDER

**Ordered From:**  
KMBS c/o Abadan  
220 22<sup>nd</sup> Ave E Suite 106  
Alexandrea MN 56308

**Ship To:**  
Franklin County Prosecuting Attorney  
1016 N 4<sup>th</sup> Ave  
Pasco WA 99301

P.O. DATE	REQUISITIONER	PO #	F.O.B. POINT	TERMS
10/2023				DUR

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
1	ACKN011	Bizhub C750i (60 mo Lease)	\$260.00 mo	\$260.00 mo
1	A8H6W12	LU-303 Large Capacity Deck		
1	AAR4WY3	FS-539 50 Sheet Staple Finisher		
1	ACU6WY1	RU-513 Relay Unit		
1	AC28W11	PK-524 2/3 Hole Punch		
1	A0W4WY3	WK-506 Worktable		

Service Contract .0058 B/W .043 Color CPC to include all Parts, Labor, Toner, and Staples	Subtotal	\$260.00
Service Contract billed monthly on actual usage by Abadan 79 Aaron Dr Richland WA 99352	Tax	23.14
	Shipping & Handling	Inc
NASPO Value Point Contract #140597 WA State # 06619 PE04182211R062723		
<b>TOTAL</b>		<b>\$283.14</b>

- Please send one copy of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:  
Franklin County  
Facilities  
1016 N 4<sup>th</sup>  
Pasco, WA 99301  
509-546-5896  
kschadler@franklincountywa.gov

Authorized by

Date

**FRANKLIN COUNTY RESOLUTION \_\_\_\_\_**

**BEFORE THE BOARD OF COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

**APPROVE THE FRANKLIN COUNTY PROECUTOR'S OFFICE TO ISSUE A PURCHASE ORDER  
TO LEASE A BIZHUB C750I COPIER SUPPLIED BY ABADAN, THROUGH NASPO VALUE POINT  
MASTER AGREEMENT #140597, WA STATE #06619**

**WHEREAS**, the cost per copy and supplies excluding paper are regulated by the reference NASPO value Point Contract; and

**WHEREAS**, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the County and have the care of County property and management of County funds and business; and

**WHEREAS**, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to authorize the purchase order as being in the best interest of Franklin County;

**NOW, THEREFORE, BE IT RESOLVED** the Franklin County Board of Commissioners hereby authorizes the Prosecutor's Office, to issue a purchase order to lease a Bizhub C750I copier through the BASPO Value Point master agreement #140597.,

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Member

**ATTEST:**

\_\_\_\_\_  
Clerk to the Board